

Google Keep Written Plan

Topic: Google Keep - Functions and Tips

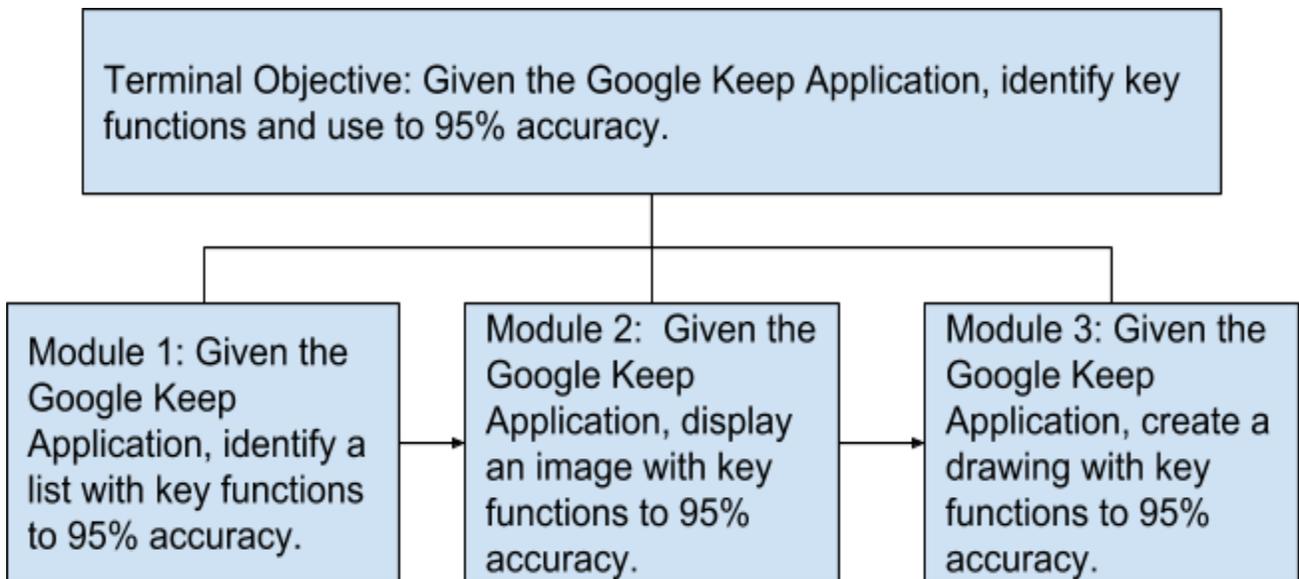
Purpose: To teach the learner the functions of Google Keep.

Terminal Learning Objective: Given the Google Keep Application, identify key functions and use to 95% accuracy.

Enabling Objective Module 1: Given the Google Keep Application, identify notes with key functions to 95% accuracy.

Enabling Objective Module 2: Given the Google Keep Application, display an image with key functions to 95% accuracy.

Enabling Objective Module 3: Given the Google Keep Application, create a drawing with key functions to 95% accuracy.



Description: Google Keep is a web-based, mobile friendly productivity application. It is a good tool to capture notes and ideas in one area. This lesson is compiled of three modules with interactive tools to help the learner apply skills learned. The learner should be 95% competent of all skills learned to apply in their own life scenarios.

Resources:

Alexander, A. (2018, July 30). Retrieved April 07, 2019, from

<https://www.youtube.com/watch?v=ukQqmw2OjNs>

Anima, M. (2017, August 09). 8 tips to help you keep up in Google Keep. Retrieved from

<https://www.blog.google/products/g-suite/8-tips-help-you-keep-google-keep/>

Google Keep. (2019, March 19). Retrieved from

https://en.wikipedia.org/wiki/Google_Keep

Miller, M. (2017, March 10). Retrieved April 07, 2019, from

https://www.youtube.com/watch?v=dORJwS_ciYo

Summerson, C. (2018, March 08). Retrieved April 07, 2019, from

<https://www.howtogeek.com/198829/how-to-use-google-keep-for-frustration-free-note-taking/>